

Use the following table to plan the outline of your project:

<p>Direction</p> <p>What are the key issues? What do we want (need) to do? Goals/targets/plans, etc Vision/ ownership/ strategy Outcomes and outputs</p>	
<p>Resources</p> <p>What do we need to do it? People – equipment – direct delivery – back office</p>	
<p>Implementation</p> <p>How are we going to do it? Processes Action plan/business plan</p>	
<p>Measurement</p> <p>How are we doing? How will we know how well we are doing? Measurement, monitoring, interim review and final evaluation</p>	
<p>Improvement</p> <p>Use data and information collected from monitoring and evaluation What have we learned that means we can modify / improve our direction? How can we do it better next time?</p>	